

**“THE Asia Universities Summit 2026  
(In partnership with The Hong Kong  
University of Science and Technology)  
Room Reservation Form”  
(Block code: RI2)**

The Royal Garden  
KOWLOON EAST  
九龍東帝苑酒店

Please return by Email:  
[anna.cheung@cptko.com](mailto:anna.cheung@cptko.com); [rsvn@cptko.com](mailto:rsvn@cptko.com)  
Attention: **Sales & Marketing Department**  
Telephone: (852) 3983 0321

Guest Name Mr./Mrs./Ms./Dr./Prof. Last Name _____ First Name _____	Arrival Date (DD/MM/YY) Arrival Flight / ETA	Departure Date (DD/MM/YY) Departure Date / ETD
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(Please fill out the flight details for better arrangement.)

Company \_\_\_\_\_  
Tel. \_\_\_\_\_  
Email \_\_\_\_\_  
Address \_\_\_\_\_

**To enjoy our hotel's Express Check-in Program, please complete the following information:**

Passport No \_\_\_\_\_ Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Room Requirement**

- \* Bookings are processed on a first-come-first-served basis and subject to confirmation by hotel.
- \* Please make the reservation with the hotel as soon as your itinerary is fixed due to the high booking demand.
- \* HKUST has reserved a room block with the hotel from 21 – 24 April 2026 (3 nights).
- \* The Royal Garden Kowloon East reserves the right of the final decision in case for any disputes

NO. OF ROOMS REQUIRED	ROOM CATEGORY & ROOM RATE
	<b>The Royal Garden Kowloon East</b> Urban Oasis Room (36 sq. m) HK\$1,600 plus 10% service charge & 3% government tax with daily one buffet breakfast per room per night <b>* After received your reservation form, hotel will reply your email shortly.</b>

**Special Request \*(Bedding subject to hotel availability)**

Bed Type  King Bed  Twin Bed

**Other Requirements**

Additional buffet breakfast charge at HK\$165 net inclusive of 10% service charge

\*Hotel will undergo a major redevelopment project until July 2026. This transformation is part of our commitment to enhancing guest experiences. While the renovation is underway, our hotel will continue to operate as usual, though some services may be adjusted to facilitate the renovation process. We appreciate the continued support of our valued guests and partners and look forward to welcoming you to an elevated hospitality experience in the near future.

**Reservations Guarantee (Reservation is only confirmed with the completion of the following information.)**

Credit Card Type VISA  MasterCard  AMEX  JCB

Credit Card No. \_\_\_\_\_ Expiry Date \_\_\_\_\_

- Any cancellations or shortening of stay or “no-show” on the day of arrival, **penalty charge of full duration** will be debited from your credit card.  
(Penalty will automatically apply to the credit card without further notice.)

Print Name \_\_\_\_\_

Credit Card Holder Signature \_\_\_\_\_

**For Reservation Office Use Only:**

Hotel Confirmation Number: \_\_\_\_\_

Confirmed by: \_\_\_\_\_

Remarks: \_\_\_\_\_